

**MINUTES OF A REGULAR BOARD OF EDUCATION
SCHOOL DISTRICT OF NEW HOLSTEIN
NEW HOLSTEIN, WISCONSIN**

June 20, 2011

The meeting was called to order by President, Kathy Fett. Other School Board members present were Larry Petrie, Oscar Beilke, Barb Roepke, Brenda Lefeber, Jeff Hebl and Don Turba. School Administrators present were Joe Wieser, Joan Steiner, Rick Amundson, Tammy Richter, Kathy Kops and Doug Olig. Others present were Sue Klapperich, Mark Sherry, Steve Steiner, Sandy Reseburg, Nicole Fiedler, Julie Leverenz, Stacy Guelig, Kim Sesing, Emily Kolberg, Nicholas Halbach, Lesa Hubbartt and Gretchen Tompson.

Fett verified that a notice of the meeting was legally publicized on June 16, 2011. This was followed by the Pledge of Allegiance.

Middle School students, Emily Kolberg and Nicholas Halbach presented a power point presentation on their recent school trip to Washington, D.C. in appreciation for the support received to re-establish the trip.

No one spoke during the Hearing of Individuals.

Motion by Roepke, seconded by Hebl to approve action items and report items on the consent agenda as stated except for approval of student fundraisers for 2011-2012. (Carried 7-0.)

Action items and report items approved on consent agenda include:

- Agenda for June 20, 2011 Board of Education meeting as submitted for publication
- Minutes: Two Special Board of Education meetings of May 23, 2011.
- High School's participation and membership fee of \$775.00 in the W.I.A.A. for the 2011-2012 school year
- Accept and Recognize New NHHS Scholarships for 2011 – Ambrose and Lorna Lisowe Scholarship, Marytown Athletic Club Scholarship and Bette J. Rebro Memorial Scholarship
- WASB Membership and Dues for 2011-2012 school year
- CESA 7 Contract for 2011-2012 school year
- CESA 6 CMS4Schools Website Contract
- Raise Support Staff, Directors and Administration's Personal Health Insurance percent of premium contribution from 7.5% to 12%.
- Student Co-Curricular Code for 2011-2012
- June 2011 finance committee minutes and May financial statement, payroll and invoices for payment.

Total Revenues for May 2011	\$ 96,337.47
Expenditures for May 2011	\$ 1,002,159.43
YTD Balance (All Funds) May 2011	\$ 2,316,473.86

- Preliminary Budget for 2011-2012
- Insurance Bids – Long Term Disability Insurance Carrier (Madison Life), Worker's Compensation (Acuity), and Liability, Crime and Boiler (Community)
- Asphalt Crack Filling Bid (Fox Valley Asphalt of Neenah)
- Resignations of Joe Greuel (JV Boys Basketball Coach), and Amy Thome (Food Service)
- Hiring/Contracts: William Van Meer (New District Administrator), April Wasmer (Part-Time High School Vocal Music Teacher), Sidney Lucas (Part-Time High School Science Teacher)

- Summer School Contracts
- Fall Co-Curricular Contracts
- Minor Changes to School Board Policies 251 Exhibit District Organizational Chart, 411 Student Nondiscrimination, 511 Equal Opportunity Employment, Section 504, Title IX, Title VI, and Title II of the ADA and 542.3 Absences and Leave of Absence
- Minor Changes to School Applications for Administration, Substitute Teacher, Support Staff and Teachers
- Recognition – New Holstein High School Girls Soccer Team and Coaches
- Administrative Reports of Amundson, Kops, Richter and Steiner
- Buildings and Grounds Committee Report of May 23, 2011

Motion by Petrie, seconded by Turba to approve all Student Fundraiser for the 2011-2012 school year that met the 50% healthy choice requirement and to table at this time those fundraisers that do not meet School Board Policy requirements. (Carried 7-0.)

Motion by Hebl, seconded by Beilke to table to executive session for discussion the issue for the Board of Education to perform an evaluation of Board operation (Policy Exhibit 153). (Carried 7-0.)

Motion by Petrie, seconded by Lefeber to table to executive session for discussion the issue to approve support staff wages and benefits for the 2011-2012 school year. (Carried 7-0.)

Motion by Beilke, seconded by Turba to table to executive session for discussion the issue to approve administrative and directors contracts, wages and benefits for the 2011-2012 school year. (Carried 7-0.)

Motion by Roepke, seconded by Hebl to table to executive session for discussion the issue to approve New Holstein School District Health Insurance Carrier and Plan and New Holstein School District Dental Insurance Carrier and Plan for Support Staff, Directors, Teachers and Administrators subject to the Budget Repair Bill, Act 10, being published. (Carried 7-0.)

The Board heard the first reading of School Board Policy 231 District Administrator (Job Description), 253.2 Development and/or Approval of Handbooks, 321 School Calendar, 411 Exhibit Complaint Form, 411.1 Reasonable Accommodations, 411.1 Exhibit Disability Accommodation Request Form, 511 Exhibit Complaint Form, 511.1 Reasonable Accommodations, 522.7 Staff Use of Electronic Mail, 526 Personnel Records, 527 Grievance Procedure, 531 Certified Staff Positions, 531.1 Teacher Job Description, 531.2 Guidance Counselor Job Description, 531.3 Instructional Media Specialist Job Description, 531.5 Speech Language Pathologist Job Description, 531.7 Reading Specialist Job Description, 532 Written Contract, 532.1 Collective Bargaining with Certified Staff, 532.2 Professional Staff Salaries/Fringe Benefits, 532.3 Professional Staff Leaves And Absences, 533 Recruitment and Employment, 535 Conditions Related To Employment, 535.1 Time Schedule, 535.2 Co-Curricular Assignments, 536.1 Resignations, 536.2 Layoffs, Dismissals, Suspensions, 536.4 Renewal Of Teacher Contracts, 537 Staff Attendance at Professional Conferences, Conventions, Clinics, Seminars, Workshops, or W.I.A.A. Athletic Tournaments, 537.2 Orientation and Mentoring, 538 Supervision and Evaluation, 541.42 Day Custodian Job Description, 541.43 Evening Custodian Job Description, 541.52 Elementary School Head Cook Job Description, 541.53 Food Preparation and Server Job Description, 541.54 Food Services Program Assistant Job Description, 662.3 Fund Balance, 671 Salary and Payroll Management, 671.1 Payday Schedules.

The Board also reviewed the following Administrative Rules: 230AR District Administrator Evaluation – Timeline, 230AR Exhibit 1 District Administrator Evaluation Letter, 230 AR Exhibit 1.1 District Administrator Evaluation Letter – Administrative Team, 230 AR Exhibit 2 District Administrator Evaluation Form, 230 AR Exhibit 3 District Administrator Summative Evaluation – Final Report, 411 AR Student Discrimination Complaint Procedure, 411 AR Title IX Compliance, 411.1AR Reasonable Accommodations, 511 AR Equal Opportunity Employment, Section 504, Title IX, Title VI, and Title II of the ADA – Compliance, 511.1 AR Reasonable Accommodations, 534 AR Substitute Duties and Responsibilities, 537 AR Staff Attendance at Professional Conferences, Conventions, Clinics, Seminars, Workshops or W.I.A.A. Athletic Tournaments, 537.2 AR Orientation and Mentoring, 542.3 AR Employee Request for Leave Form, 671 AR Student Workers for Athletic Events.

Other Items of interest:

- Board discussion regarding the purchase of a replacement bus for 4K noon hour transportation and small student numbered activities transportation. Matter will be taken to Finance Committee for further review.
- Student Letter to Board from Middle School Social Studies class.

Motion by Turba, seconded by Petrie to adjourn to closed session in accordance with SS 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of employee (Support Staff, Directors, Administrative, and Teacher Negotiations) and SS 19.85 (1)(c) and (f) to consider employment, promotion, compensation or performance evaluation data of employee and for the purpose of giving preliminary consideration to specific personnel problems, together with related performance evaluation data, concerning an employee over which the Board has jurisdiction. (Personnel Issues). Roll call vote taken. (Carried 7-0.)

Motion by Hebl, seconded by Beilke to return to open session.

No official action was taken during closed session.

Motion by Beilke, seconded by Turba to remove from table, action to approve Support Staff Wages and Benefits for 2011-2012 school year. (Carried 7-0.)

Motion by Petrie, seconded by Lefebber to approve Support Staff Wages and Benefits for 2011-2012 school year. (Carried 6-0 – Turba Abstained.)

Motion by Roepke, seconded by Hebl to remove from table, action to approve Administrative and Directors Contracts, Wages and Benefits for 2011-2012 school year. (Carried 7-0.)

Motion by Lefebber, seconded by Beilke to approve Administrative and Directors Contracts, Wages and Benefits for 2011-2012 school year. (Carried 7-0.)

Motion by Hebl, seconded by Petrie to remove from table, action to approve New Holstein School District Health Insurance Carrier and Plan for Support Staff, Directors, Teachers and Administrators subject to Budget Repair Bill, Act 10. (Carried 7-0.)

Motion by Lefeber, seconded by Petrie to approve New Holstein School District Health Insurance Carrier and Plan as WCA (Wisconsin Counties Association) Group Health Trust for Support Staff, Directors, Teachers and Administrators subject to Budget Repair Bill, Act 10, being published which is anticipated to be on June 28, 2011. (Carried 6-0. Turba Abstained.)

Motion by Petrie, seconded by Beilke to remove from table, action to approve School District of New Holstein Dental Insurance Carrier and Plan for Support Staff, Directors, Teachers, and Administrators subject to budget Repair Bill, Act 10. (Carried 7-0.)

Motion by Hebl, seconded by Lefeber to approve School District of New Holstein Dental Insurance Carrier and Plan as WCA (Wisconsin Counties Association) Group Health Trust for Support Staff, Directors, Teachers, and Administrators subject to budget Repair Bill, Act 10, being published which is anticipated to be on June 28, 2011. (Carried 6-0. Turba Abstained.)

Motion by Turba, seconded by Hebl to adjourn. (Carried 7-0.)

Barb Roepke, Clerk

Sue Klapperich, Acting Secretary